How to Quickly Update Your Publications to ORCID Record

+ Preparation
- Have your CV, or
- Find DOIs or PubMed IDs of your works

+ Add Your Scholarly Works in ORCID Record

1. Go to your ORCID record and “Sign In”

2. Add your scholarly works (i.e., publications). Click “Search & link.”
3. If you have more than 10 articles authored, click "Scopus to ORCID" and follow this guideline. If you can manually add individual articles by adding DOIs or PubMed IDs, go to step 11.

4. Click “Authorize.”
5. Select your Scopus profile(s). You may have multiple Scopus profiles. Click “Next.”

6. Select the preferred and unique author profile name. Click “Next.”
7. Review your authored publications. Select “V” for your authored articles, otherwise select “X.” Then, click “Next.”

8. Review the publication data to ensure that the data to be sent to ORCID is correct. Click “Next.”
9. Add your E-mail address to receive a confirmation mail. Click “Send Author ID.”

10. Click “Send my publication list.”

11. Compare your publication list updated in ORCID to your CV publication list. If you find any missing articles, you can add them simply by adding their DOIs or PubMed IDs. For the articles that have DOI, click “CrossRef Metadata Search” For the articles that only have PubMed ID, click “Europe PubMed Central”
12. For CrossRef Metadata Search, click “Authorize.”

13. Search your articles with DOI. If you find your articles, click “ADD TO ORCID”

14. For Europe PubMed Central, click “Authorize.”
15. Search your articles with PubMed ID. If you find your articles, select and click “Continue.”

16. Click “Send to ORCID.”

17. If you have publications without DOIs or PubMed IDs, you can also add the works manually.